



TRIPURA STATE ELECTRICITY CORPORATION LIMITED

(A Government of Tripura Enterprise)

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Advertisement No. 04/TSECL/2022-23

Applications in prescribed format are hereby invited from the Indian Nationals for filling-up of the following vacant posts under Tripura State Electricity Corporation Limited (TSECL):

1. Name of the Post(s), Classification & Vacancy details, Scale of Pay & Age limits:

Item No.	Name of the Post, Classification & Vacancy details	Scale of Pay	Age limits
1.	Project Director (IT) Group – A” 01 (UR – 01)	<ul style="list-style-type: none">➤ In case of candidate having the age of below 60 years or in-service candidates to be appointed on deputation, pay will fix up at level-20 in the pay matrix as per “Tripura State Civil Services (Revised Pay) Rules, 2018” w.r.t. Pay Band Scale: Rs. 37400- 67000 (HAG + Scale), plus other admissible allowances; subject to revision by the Government from time to time.➤ In case of retired candidates, Rs. 80, 000/- (Rupees eighty thousand only) per month on consolidated basis, subject to revision by the Government from time to time (without linkage of pension drawn from previous service, if any).	<p>Maximum 65 (Sixty Five) years as on the last date of receipt of application as per advertisement.</p> <p>However, this limit may be relaxed in case of deserving candidate.</p>
2	Senior Project Manager (IT) Group – “A” 01 (UR – 01)	<ul style="list-style-type: none">➤ Pay will fix up at Level-19 in the pay matrix as per “Tripura State Civil Services (Revised Pay) Rules, 2018” w.r.t. Pay Band Scale: Rs. 15600- 39100/- (PB-4), plus other admissible allowances; subject to revision by the Government from time to time.	<p>Maximum 55 (fifty five) years as on the last date of receipt of application as per advertisement.</p> <p>However, this limit may be relaxed in case of deserving candidate.</p>

2. Job Descriptions & Job Specifications:-

Project Director (IT)	
Job Description	Job Specifications
<ul style="list-style-type: none">➤ Existing Centralized IT enabled (Data Centre based) billingsystem maintenance for sustainable day to day operation;➤ Extension/ roll out of IT enabled (Data Centre based) billingsystem in remaining area of TSECL;➤ Roll out of Smart metering system;➤ Roll out of Pre-paid metering system including vending;➤ Implementation of ERP system in TSECL;➤ Operation and maintenance of Smart Grid pilot system	<ul style="list-style-type: none">• B.E/ B.Tech. in Information Technology/ Computer Science & Telecommunication Engineering OR Master Degree in Computer Science/ Applications / IT/ Electronics• Minimum 20 years post qualification experience in reputed industry/ organization related with power

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<p>including extension thereof;</p> <ul style="list-style-type: none"> ➤ Develop, implement and maintenance of IT enabled consumer services like Central Customer Care facility, Online payment, Bill information through SMS service, Websites, Mobile App, etc.; ➤ Oversee all technology operations (e.g. network security) and evaluate them according to established goals of TSECL; ➤ Devise and establish IT policies and systems to support the implementation of strategies set by the management of TSECL; ➤ Analyze the business requirements of all departments to determine their technology needs; ➤ Purchase efficient and cost effective technological equipment and software; ➤ Inspect the use of technological equipment and software to ensure functionality and efficiency; ➤ Identify the need for upgrades, configurations or new systems and report to the TSECL management; ➤ To develop an IT enabled system to evolve a synergy effect in TSECL through effective and efficient functioning of its different wings; ➤ IT infrastructure systems/tentative software implementation list for Project Director (IT) is annexed herewith as Appendix-1. <p>Besides above, any IT related activity for both existing and upcoming IT infrastructures of TSECL.</p>	<p>sector. However, in case of deserving candidates, the limit of 20 years may be trimmed down.</p> <ul style="list-style-type: none"> • The desired candidates should have – ➤ Past and proven experience as IT Director/ Project Director or similar role; ➤ Experience in analysis, implementation and evaluation of IT systems and their specifications; ➤ Sound understanding of computer systems (hardware/ software), networking, etc; ➤ Sound knowledge in SAP, ERP and Oracle; ➤ Experience in controlling information technology budget; ➤ Excellent organizational and leadership skills; ➤ Outstanding communication abilities. <i>Preference will be given to the IT professionals of Power Sector.</i>
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Senior Project Manager (IT)

Job Description	Job Specifications
<ul style="list-style-type: none"> ➤ Existing Centralized IT enabled (Data Centre based) billing system maintenance for sustainable day to day operation; ➤ Extension/ roll out of IT enabled (Data Centre based) billing system in remaining area of TSECL; ➤ Roll out of Smart metering system; ➤ Roll out of Pre-paid metering system including vending; ➤ Implementation of ERP system in TSECL; ➤ Operation and maintenance of Smart Grid pilot system including extension thereof; ➤ Develop, implement and maintenance of IT enabled consumer services like Central Customer Care facility, Online payment, Bill information through SMS service, Websites, Mobile App, etc.; ➤ Oversee all technology operations (e.g. network security) and evaluate them according to established goals of TSECL; 	<ul style="list-style-type: none"> • B.E/B.Tech. in Information Technology/ Computer Science & Telecommunication Engineering OR Master Degree in Computer Science/ Applications/ IT/ Electronics • Minimum 15 years post qualification experience in reputed industry/ organization related with power sector. However, in case of deserving candidates, the limit of 15 years may be trimmed down. • The desired candidates should have – ➤ Past and Proven experience as



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<ul style="list-style-type: none"> ➤ Devise and establish IT policies and systems to support the implementation of strategies set by the management of TSECL; ➤ Analyze the business requirements of all departments to determine their technology needs; ➤ Purchase efficient and cost effective technological equipment and software; ➤ Inspect the use of technological equipment and software to ensure functionality and efficiency; ➤ Identify the need for upgrades, configurations or new systems and report to the TSECL management; ➤ To develop an IT enabled system to evolve a synergy effect in TSECL through effective and efficient functioning of its different wings; ➤ IT infrastructure systems/tentative software implementation list for Project Manager (IT) is annexed herewith as Appendix – 2. ➤ Besides above, any IT related activity for both existing and upcoming IT infrastructures of TSECL. 	<p>Project Manager/ IT coordinator or similar role;</p> <ul style="list-style-type: none"> ➤ Experience in network management and help desk support is appreciated; ➤ Solid knowledge of IT systems and applications; ➤ Understanding of TCP/IP protocols and LAN/WAN configuration; ➤ Sound knowledge in SAP, ERP and Oracle; ➤ Ability to troubleshoot and repair issues; ➤ Strong communication and interpersonal skills; Excellent organizational and coordination abilities. Preference will be given to the IT professionals in Power Sector.
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3. Nature of Service & Other Service Conditions:

Project Director (IT)	
<i>Nature of Service</i>	<i>Other Service Conditions</i>
<ul style="list-style-type: none"> • Contractual appointment for a period of 3(three) years which may be extended on mutual on consent. • Will report to the Managing Director of the Corporation. 	<ul style="list-style-type: none"> ➤ No pension from Government of Tripura or Tripura State Electricity Corporation Limited (TSECL). However, will be entitled for benefits of EPF, if so desired and if applicable. ➤ Either party can terminate the contract by giving 30 days' Notice or paying 1(one) month salary. ➤ Other service conditions will be as applicable to Tripura State Civil Service Officers of equivalent grade. ➤ In case of any officer of Government of Tripura is appointed on deputation, he will be Governed by the service conditions of his original employment.
Senior Project Manager (IT)	
<i>Nature of Service</i>	<i>Other Service Conditions</i>
<ul style="list-style-type: none"> • Contractual appointment for a period of 3(three) years which may be extended on mutual on consent. • Will report to the Project Director (IT). 	<ul style="list-style-type: none"> ➤ No pension from Government of Tripura or Tripura State Electricity Corporation Limited (TSECL). However, will be entitled for benefits of EPF, if so desired and if applicable. ➤ Either party can terminate the contract by giving 30 (Thirty) days' Notice or paying 1(one) month salary. ➤ Other service conditions will be as applicable to Tripura State Civil Service Officers of equivalent grade. ➤ In case of any officer of Government of Tripura is appointed on deputation, he will be Governed by the service conditions of his original employment.

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4. Recruitment Fees:-

- a. **Rs. 1000/- (One thousand) only for UR category candidates and Rs. 800/- (Eight hundred) only for SC/ST category candidates through a Demand Draft (DD) in favour of Tripura State Electricity Corporation Limited from any Nationalized/Scheduled Bank in favour of Tripura State Electricity Corporation Limited payable at Agartala.**
- b. SC/ST candidates of other States (not recognized by the Government of Tripura) should apply for unreserved vacancy as UR candidate along with recruitment fee prescribed for UR candidates/s.
- c. The recruitment fee is non-refundable in nature; once it is paid, it will not be refunded to the applicant under any circumstances, even if the recruitment process is cancelled.
- d. **Candidates may apply for both the posts by fulfilling guidelines of the respective posts and also have to pay the requisite Recruitment Fee, separately.**

5. General Instructions to the Candidates:-

1. The Eligible candidate/(s) may send the application in the prescribed **format (Annexure-A)** along with the original Demand Draft (DD) along with 2 (Two) recent passport size coloured photographs, self-attested photocopies of mark-sheets, certificates and other testimonials being the proof of Age, Education, Academic attainment, Work experience etc. in a sealed **envelope, which should be superscribed as "Application for the post of "Project Director (IT)" or "Senior Project Manager (IT)" under TSECL"** on it and the same should be addressed to the Managing Director, Tripura State Electricity Corporation Limited (TSECL), Bidyut Bhavan, North Banamalipur, Agartala, Tripura (West), Pin-799001 so as to reach the same on or before the **last date of receipt of application i.e., 30th December, 2022 (up to 05:30 PM).**
2. **TSECL will not be responsible for any kind of postal delay.**
3. Only short listed candidates will be called for interview.
4. TA/DA for attending the interview will be paid by the Corporation on presentation of original documents subject to maximum limit of **Rs.8, 000/- (Rupees eight thousand only).**
5. Selection will be based on interview only.
6. Selection committee reserves the right to relax any of the terms for selection & appointment.
7. The applications which are not in prescribed format shall be summarily rejected.
 - a. Application after the last date, (b) incomplete in any respect and (c) any fresh paper/enclosures after closing date, shall not be considered.
8. The Corporation shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.
9. Candidates should send self-attested photocopies of certificates and mark-sheets from matriculation/Madhyamik onwards and other testimonials in support of their qualifications, experience, age, etc. Originals should not be sent along with the application but these must be produced at the time of interview for verification.



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10. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Corporation reserves the right to modify/withdraw/cancel any communication made to the candidates.
11. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Corporation shall be final.
12. Applicants who are in employment should route their applications through proper channel. However, they can send the advance copy of the application.
13. No correspondence will be entertained from candidates regarding postal delay, conduct and result of interview and reasons for not being called for interview.
14. Canvassing in any form will be a disqualification.
15. No interim correspondence shall be entertained.
16. The Corporation reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant.
17. The vacant post advertised may increase or decrease.
18. The prescribed job specifications are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
19. Short-listing of the applicants, if necessary, shall be made by written test / academic records / higher educational qualifications and experiences. The decision of the Screening Committee and Appointing authority for the purpose of short listing the candidates from amongst the total number of applications received, shall be binding for all.
20. Candidate(s) deserving to apply for more than one post, separate application(s) should be submitted for each post.
21. The Corporation will not be responsible for any kind of postal delay.
22. The Eligible candidates may send their detailed bio-data as per enclosed format along with self-attested copies of mark-sheets, certificates and other testimonials being the proof of age, academic attainment, experience, etc. addressed to the Managing Director, Tripura State Electricity Corporation Limited, Bidyut Bhavan (New Building), North Banamalipur, Agartala, Tripura (West), Pin-799001 so as to reach the same on or before the last date of receipt of applications. The envelope containing the application should be super scribed as "Application for the post of Project Director (IT)/ Senior Project Manager (IT)".

(Er. Mrinal Kanti Das)

Deputy General Manager (HRD)

Tripura State Electricity Corporation Ltd.



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Format for Biodata

A. Personal Information

1. Name in full:
2. Whether Currently Working:
3. Present Designation:
4. Office/ Department:
5. Scale of Pay:
6. Date of Birth:
7. Age as on the last date of receipt of application:
8. Nationality:
9. Full address:
 - a. Office Address:

Recent PP size coloured photograph
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Telephone No.:	Fax No.:	Mobile No.:	Email ID:

b. Permanent Address:

Telephone No.:	Fax No.:	Mobile No.:	Email ID:

10. Present Emoluments:

B. Qualification Details:

Educational / Professional Qualification:

Degree	Name of University/ Institution	Year of passing	% of Marks & Class
i) <u>Academic Qualifications:</u>			
ii) <u>Professional Qualifications:</u>			

b) Details of affiliation with Professional bodies/ institution/ Society:

Sr. No.	Name of the Body	Membership No.	Since When

C. Experience: Details of Posts held from time to time:

Sr. No.	Designation	Basic Pay Scale	Name of employer	Period		Experience		Remarks
				From	To	Years	Months	
Total Experience (use separate sheet, if required):								



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D. Training: Details of training undergone in India & Abroad

Name of the training program	Institute wheretraining is received	Period of training	Nature of training	Achievement

E. Ongoing and completed Research Projects and consultancies:

(i) Ongoing Project/ Consultancies:

Sl. No.	Title	Name of the Sponsoring Agency	Period	Grant/ Amount Sanctioned (INR in Lakh)	Nature of the possible outcome of the Project/ Consultancy works

(ii) Completed Projects/ Consultancies:

Sl. No.	Title	Name of the Sponsoring Agency	Period	Grant/ Amount Mobilized (INR in Lakh)	Nature of the outcome of the Project/ Consultancy works

F. List of Academic/ Professional honors received:

G. If selected, minimum time required for joining the post:

H. Any other relevant information:

DECLARATION

I,do hereby certify that all the above mentioned information given by me is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment in Tripura State Electricity Corporation Limited and if at any point of time any information provided by me is found incorrect, suitable disciplinary action may be taken against me.

Signature of the Candidate

Date:

Place: